Extension Programming Associate - Youth Equine (Blacksburg)

Posting Details

I. Position Information

Working Title: Extension Programming Associate - Youth Equine (Blacksburg)

Faculty Rank: Lecturer

Role Title: Professional Faculty

Posting Number: AP0150114

Position Number: 116258

About Virginia Tech

Virginia Tech, founded in 1872 as a land-grant institution, is currently ranked as a Top 25 Public University by US News & World Report and a Top 25 Public Research University by the National Science Foundation. Through a combination of its three missions of learning, discovery, and engagement, Virginia Tech continually strives to accomplish the charge of its motto: Ut Prosim (That I May Serve). As the Commonwealth’s most comprehensive university and its leading research institution, Virginia Tech serves a diverse population of 30,000+ students and 8000+ faculty and staff from over 100 countries, and is engaged in research around the world. Invent the Future at Virginia Tech.

Position Summary

Virginia Cooperative Extension is seeking applications for the position of Extension Programming Associate – Youth Equine. The successful candidate will be non-tenure track, administrative/professional faculty. The ideal candidate will blend superior leadership, organizational, attention to detail, and logistical skills with experience in and a passion for working with youth equine extension programming. The position will work in coordination with the Youth Equine specialist to lead, organize, implement, manage, market, and evaluate youth (4-H) equine programs, competitions, events and curriculum on the state level and continuing through National events. Candidate will participate fully in the policies and programs of Virginia Cooperative Extension and the Department of Animal and Poultry Sciences.

Salary is commensurate with qualifications, including education and experience. This is a full-time, restricted 12-month appointment. The position will be located in Blacksburg, Virginia at the Virginia Tech main campus.

Required Qualifications

A minimum of a Bachelor’s degree with at least one degree in agriculture-related field. A background and experience with equine and/or youth
The ideal candidate must demonstrate strong leadership ability required to motivate and manage volunteers and possess strong writing, speaking, and interpersonal skills. Organizational skills are required, along with the ability to work and collaborate, as part of a “team” with faculty Extension Specialists, Extension Agents, volunteer leaders, and industry stakeholders. Computer applications and software aptitude, including website management is required. Candidates must have the ability and willingness to travel along with the ability to work independently and excel in event planning and execution. Some night and weekend work is necessary dependent on events.

Preferred Qualifications
Master’s degree in an agriculture-related field; Extension programming experience and expertise preferred.

Employment Conditions
Must have a criminal background check, Must have a driver’s license check

Describe Other:

Employment Comments
Applicants must complete the online faculty application at www.jobs.vt.edu, Posting #AP0150114, and submit a cover letter, resume, and a list of three references as attachments to that application. For full consideration, candidates are encouraged to apply by the review date of 04/03/2015.

Employee Category
Administrative and Professional Faculty

Appointment Type
Restricted

If restricted or temporary, enter end date
April 2016

FLSA Status:
Exempt: Not eligible for overtime

EEO Category
30 Other Professionals

EO Job Group
Academic Administration Lev 1 (AA1)

CIPC (faculty only)EO will assign
999999 - Unclassified Graduate

EEO State:
Affirmative Action Goals
Minority

Tenure Status (Faculty Only)
Non-Tenure Track

Academic Year or Calendar Year
Calendar Year

Percent Employment
Full-time

If part time, enter Percent Time

Anticipated Salary Range (Internal Use Only)

Advertised Salary Range (Visible to Applicant)
Commensurate with Experience

Expected Begin Date

Department
Animal and Poultry Sciences

Supervisor Name:
Location: Blacksburg

Work Schedule: Standard Faculty Work Schedule

Contact Name: Celeste Crisman

Contact Email/Phone(e.g. pid@vt.edu): ccrisman@vt.edu/540-231-9162

HR Staffing Specialist(Classified Jobs Only)

Incumbent Name

Funding Codes (Enter Organization, Fund Number(6 digits) and Percent for all funding codes)

Is this position funded in whole or in part by the American Recovery &Reinvestment Act (Stimulus Package)?

II. Search Plan

Job Posting Date: 03/19/2015

Review Begin Date: 04/03/2015

Job Close Date(if applicable): No

Restricted to university employees only?

III. Recruiting and Advertising Plan

Recruitment Area:(All jobs will be posted at jobs.vt.edu)

Local, Regional

Please identify all channels through which the vacancy will be announced:

Listservs, Websites

Please provide specific names and details about advertising options.

Supplemental Job Ad (All postings are advertised at jobs.vt.edu. Paste job ad here for additional advertisements.)

Posting #AP0150114, Extension Programming Associate – Youth Equine. For further information and to apply for this position, please visit www.jobs.vt.edu, and search on Posting #AP0150114.

Virginia Tech does not discriminate against employees, students, or applicants on the basis of age, color, disability, gender, gender identity, gender expression, national origin, political affiliation, race, religion, sexual orientation, genetic information, veteran status, or any other basis protected by law. For inquiries regarding non-discrimination policies, contact the executive director for Equity and Access at 540-231-8771 or Virginia Tech, North End Center, Suite 2300 (0318), 300 Turner St., NW, Blacksburg, VA 24061.

Other Information

Employer Pass

Msg

Thank you for your interest in this position. The screening and selection process is currently underway and will continue until a successful candidate is chosen. Should review of your qualifications result in a decision to pursue your candidacy, you will be contacted.
Employer Fail Msg

Thank you for your interest in this position. Based on your responses to the questions on the employment application, you do not meet the minimum qualifications for this position. Please do not let this discourage you from applying for other positions that interest you.

Zip Code:

Application Types Accepted: Faculty Application

Comments:

Search Committee/Interview Panel

Search Committee/Interview Panel

Funding

Documents which can be associated with this posting

Required Documents

1. Resume/Curriculum Vita
2. Cover Letter
3. List of References

Optional Documents
None