

GPC Minutes Agenda
9/20/2016
Cater-Mattil 124 A, 3:00 PM

Members Present: E. Castell-Perez, S. Riechman, Su. Talcott, Y. Sun, G. Acuff, C. Gomes, R. Chapkin, St. Talcott, K. de Ruiter

Members Absent: N. Turner

1. New members of GPC
 - a. Su. Talcott (FSTC) and Y. Sun (NUTR)
 - b. C. Wu and E. Murano have rotated off the committee.
2. May 20, 2016 meeting minutes approved
3. Departmental bylaw revisions
 - a. The department needs to update the bylaws for graduate membership status; The College of Agriculture and Life Sciences is in the final editing stage of defining requirements for graduate faculty membership.
 - b. There are new guidelines for nominating faculty; the nomination letter criteria is precise and needs to be added to bylaws. Nomination letters must include:
 - I. Highest degree obtained
 - II. Graduate Advisory Committee (list at least one)
 - III. Refereed publications, primary author (list complete citation of at least one)
 - IV. Employer and location
 - c. K. de Ruiter will send a copy of the bylaws to the GPC.
4. Update on the progress of the dual master's submission for NUTR and KINE.
 - a. S. Riechman attended faculty senate meeting in the spring. Dual KINE/NUTR MS was approved. Website will need updates.
5. Su. Talcott proposed the addition of a grad experimental/methods courses and adding a section/module/course (1 credit) to the grad program: Rigor and Reproducibility in Generating Scientific Data.
 - a. Other programs currently offer elective courses in ethics/methods/professional development, such as:
 - I. Grant Writing for Health and Kinesiology; External Research Fund Development – KINE 614
 - II. Professional Development for Doctoral Students; Professional and Career Development in Health and Kinesiology – KINE 609
 - b. This could be added to an existing graduate course or a new course could be developed. Alternatively students can get this training in their individual labs. This topic should go to the curriculum committees for further discussion.

6. Graduate Faculty Membership

- a. There was a motion to require 3 year renewal of graduate faculty membership for all graduate faculty members. Deadline for a response from all graduate faculty members should be sometime in December.
- b. Renewal form will list requirements of graduate faculty membership.
- c. Inactive graduate faculty members can opt out of membership, and members who do not reply will be removed from membership.

7. Old Business

- a. Need for Graduate Faculty meeting – graduate faculty meeting may be scheduled in December.
- b. Website updates are in progress. Nadia Payne will be invited to the next GPC meeting.
- c. Role of the GPC. Communication and faculty coordination efforts. How to send and set agendas. SOP's for the committee.
 - a. The GPC should contact subcommittees and ask them to meet before the next GPC meeting in order to set agenda. The next GPC meeting will be scheduled after subcommittees meet. Subcommittee chairs will be invited to GPC meeting.