



**International Travel Export Controls Certification**

*This form does not serve as a blanket for all activities, and must be submitted with each instance of request or certification.*

**Traveler ADLOC:**  College  AgriLife Extension  AgriLife Research  TVMDL

**Certifying Individual:**

Name	Date
Department or Unit	Phone
Mailing Address	Email

**Scheduled Trip:**

Location	Trip Dates
----------	------------

**Section II: Certification Determination**

**Yes**, I will be traveling with export-controlled items, and will work with AgriLife Risk & Compliance to obtain approvals/licenses. If “yes,” **continue to Section IV.**

**No**, I will not be traveling with export-controlled items and/or an export control exemption applies. **Continue Section III.**

**Section III: Continued from Section II, if answered “no.”**

The export of items, technology, commercial software, and encryption code is subject to export control regulations. The Department of Commerce’s Export Administration Regulations (EAR) makes an exception to licensing requirements for the temporary export or re-export of certain items, technology, or software for professional use as long as the criteria to which you are certifying below are met.

The exception does not apply to any EAR satellite or space-related equipment, components, or software, or to any technology associated with high-level encryption products. In addition, this exception does not apply to items, technology, data, or software regulated by the Department of State’s International Traffic in Arms Regulations (ITAR), or when traveling to Iran, Syria, Cuba, North Korea, or Sudan.

Please provide a detailed description of items, technology, or software to which this certification applies (please be sure to list the common name of the item, the model, and the manufacturer). By my signature below, I certify that:

1. I will ship or hand-carry the items, technology, or software to \_\_\_\_\_ as a “tool of the trade” to conduct AgriLife business only.
2. I will return the items, technology, or software to the U.S. on \_\_\_\_\_ which is no later than 12 months from the date of leaving the U.S. unless the items, technology, or software are certified by me to have been consumed or destroyed abroad during this 12 month period.
3. I will not ship or hand-carry the items, technology, or software to Iran, Syria, Cuba, North Korea, or Sudan.
4. I will keep the items, technology, or software under my “effective control” while abroad (defined as retaining physical possession of the item or keeping it secured in a place such as a hotel safe, a bonded warehouse, or a locked or guarded exhibition facility).
5. I will take security precautions to protect against unauthorized release of the technology while the technology is being shipped or transmitted and used abroad such as:
  - a. Use of secure connections when accessing email and other business activities that involve the transmission and use of such technology;
  - b. Use of password systems on electronic devices that store technology; and
  - c. Use of personal firewalls on electronic devices that store the technology.

**Section IV: Certification (REQUIRED)**

Signature	Date
-----------	------

**AgriLife Risk and Compliance Use Only** -----

Date Received	By
---------------	----